

Subject: Funding of Community Organizations
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1.0 POLICIES PERTAINING TO FUNDING OF COMMUNITY ORGANIZATIONS

1.1 Mission

The mission of the Children's Board is "The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County." The Board recognizes its responsibility to address the needs of children and their families comprehensively while maintaining a special focus on prevention, early intervention, and neighborhood-oriented approaches. The Board achieves its mission through a variety of staff-directed functions including planning, community development, resource development, coordination, research, advocacy, training, technical assistance, evaluation, communications, and funding. The Board undertakes this mission in an integrated, cooperative manner involving coalitions of community organizations, groups, and individuals.

1.2 Funding Eligibility

Applicants eligible for Children's Board funding include corporations for operational services, not-for-profit corporations, and governmental organizations for the planning and provision of services to the children and families of Hillsborough County.

By statute Section 125.901, Florida Statutes, as it existed prior to October 1, 1990, the Board will not provide funding to programs or agencies that are under the exclusive jurisdiction of the School District of Hillsborough County. However, the Board may fund services through other organizations which are coordinated with and complement the services provided by the School District of Hillsborough County, and such services may be provided on sites owned or administered by the School District of Hillsborough County.

Funding may be provided for programs through faith-based or religious organizations if the program serves a secular purpose, if the principal or primary effect of the program is one that neither advances nor inhibits religion, and if the program does not foster an excessive government entanglement with religion. Additionally, the program must not

require worship or religious instruction activities as a condition of participation. While each program should be evaluated for compliance with current law, funds provided directly to a broad class of individuals and where such funds reach religious institutions only by way of the deliberate choices of numerous individuals, such programs will not be automatically prohibited.

All agencies funded by the Children's Board will be required to meet the same high level of professional standards and quality assurance measures.

1.3 Special Funding Parameters

CBHC funding or resources shall not be used to replace funding for activities for which other local, state, or federal governmental agencies are obligated by statute, administrative rule, or local ordinance to pay, except in the following instances:

1. The Board will consider funding of health services (limited to prenatal care, substance abuse prevention and early intervention, and other services of a preventive nature) provided that a determination has been made by the Executive Director that these services cannot be funded through other agencies established to provide them. In those cases where the Board may fund such services, a plan to obtain funding from other appropriate sources at the earliest possible time will be formulated by the provider agency and approved by the Board.
2. The Board will not fund academic and recreational activities unless a determination has been made that these services cannot be funded through other agencies established to provide them. In those cases where the Board may fund such services, a plan to obtain funding from other appropriate sources at the earliest possible time will be formulated by the provider agency and approved by the Board.
3. The Board will not provide programmatic funding for real property acquisition or building construction. Certain exceptions may exist under extenuating circumstances as determined by the Executive Director and / or Board of Directors.
4. Other funding sources are not available; and the agency requesting the funding would be unable to carry out its contracted obligations to the Board.
5. Agencies applying to or funded by the Children's Board may not reduce or redirect funding from another source either in anticipation of, or as a consequence of, receiving funding from the Children's Board without the prior approval of the Board. However, the Children's Board encourages funded programs to develop other sources of funding from both public and private revenues, including corporate support and individual contributions.

6. In recognition of overall reduced resources and increased requests to federal, state and local sources of funding, the Children's Board encourages funders to maintain and continue their support of needed services to children and families.

1.4 Program Funding Categories

There are four Program Funding Categories:

Program Funds;
Match Funds;
Leveraged Investment Funds; and
Technical Assistance Funds.

1. Program Funds. The Children's Board will place high priority in funding programs which provide county-wide promotion and prevention and neighborhood-based services.
2. Match Funds and Leveraged Investments. Match Funds are used to leverage investments to better support services to children of all ages and their families. This category of funding has been established to support agencies that have multiple clients and sources of revenue and to encourage agencies in Hillsborough County to apply for funds from other sources including local, state, and federal government and private funds.
3. Technical Assistance Funds. The purpose of the Technical Assistance Fund is to build the capacity and expertise of community organizations that serve children.

1.5 Emerging Community Needs Funding

The purpose of the Emerging Community Needs funding policy is to guide the review and response of the Children's Board to emerging community needs.

The Criteria Not-for-profit corporations or governmental organizations may apply or be identified to receive funding to address emerging needs according to the following criteria:

- The emerging need could not be reasonably anticipated prior to the adoption of the annual CBHC budget;
- The emerging need addresses Children's Board strategic goals and shall be time-limited to 18 months in duration.

1.6 Emergency Funding Requests

The purpose of the Emergency Funding policy is to guide the response of the Children's Board to agencies who request funding to meet unforeseen and/or catastrophic circumstances that negatively affect services for children and families in Hillsborough County.

After evaluation, the ED will recommend to the Board the appropriate course of action.

1.8 Board Funding Recommendations

Staff will prepare written recommendations to the Board regarding proposed funding. Board members requiring additional information regarding a proposed funding request will contact the Executive Director for such information prior to the Board meeting, at which the recommendation will be acted upon. At the Board meeting where funding recommendations are scheduled for action, any agency or person affected by a recommendation will be given an opportunity to speak, subject to reasonable time restrictions to avoid duplicate comments and reasonable accommodations to obtain the comments of all wishing to address the Board.

1.9 Annual Business and Funding Plan

Staff will develop an Annual Business and Funding Plan, which will identify specific Children's Board funding priorities. The plan will also identify a specific process for funding review and criteria for rating and prioritizing applications received.

1.10 Prohibitions on Use of Former Employees and Board Members

The following prohibitions apply to the use or involvement of former CBHC employees and Board members:

For a period of two years from the date the person ceased his/her employment or Board member duties with CBHC, CBHC will not award a consulting or services contract to any former Board member, or any former employee.