

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

EXECUTIVE FINANCE COMMITTEE MEETING

OCTOBER 8, 2026 ~ 12:00PM

AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

CALL TO ORDER

Attendance Verification
Quorum Verification

R. DeLaVergne
K. Austin

PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those to address the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three minutes.

R. DeLaVergne

ACTION ITEMS

1. **Approval**, August 27, 2026 Budget Workshop Meeting Minutes

R. DeLaVergne

DISCUSSION ITEMS

1. Executive Director Update
Review of Board Policies and Bylaws

R. Bacon

OLD/NEW BUSINESS

ADJOURNMENT

IMPORTANT DATES TO REMEMBER

October

Regular Board Meeting	October 22, 2026	3:00 PM
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November

Executive/Finance Committee Meeting	November 05, 2026	12:00 PM
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December

NO MEETINGS

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

EXECUTIVE FINANCE COMMITTEE MINUTES

August 27, 2026 – 2:30 PM

Subject	Executive/Finance Committee Meeting	Date	August 27, 2026
Facilitator	Robin DeLaVergne, Chair	Time	2:30 PM
		Actual Time	2:32PM – 2:47PM
Location	Children's Board 1002 East Palm Ave. Tampa, FL 33605	Call to Order	The meeting was called to order at 2:32PM
Board/Committee Members PRESENT	Robin DeLaVergne, Chair Ed Narain, Vice Chair Gwen Myers Secretary/Treasurer - absent		
Other Attendees	Rebecca Bacon, E.D. Kristina Austin, Recorder David Adams, Board Attorney	Paula Scott, CBHC Staff Maria Negron, CBHC Staff Dexter Lewis, CBHC Staff Kelly Hickman, CBHC Staff	Daniel Monasterio, CBHC Staff Hayden Salandy, CBHC Staff Genet Stewart, CBHC Staff Wendy Perez, CBHC Staff

SUMMARY

Topic	Highlights
I. CALL TO ORDER	Robin DeLaVergne, Chair, called the meeting to order at 2:32 PM.
ATTENDANCE VERIFICATION	R. DeLaVergne requested K. Austin verify attendance.
QUORUM VERIFICATION	A quorum was established of the Executive Finance Committee.
II. PUBLIC COMMENT	None.
III. ACTION ITEM	
1. June 11, 2026 Board Executive Finance Committee Meeting Minutes	R. DeLaVergne requested approval of the June 11, 2026 Executive Finance Committee Meeting Minutes. <i>Motion (1) by Ed Narain to approve the June 11, 2026 Executive Finance Committee Meeting Minutes. second by Robin DeLaVergne. Motion carried (2-0).</i>
2. Final Approval of FY 2026 – 2027 Millage Rate and Budget	D. Monasterio requested final approval of the FY 2026 – 2027 Millage Rate and Budget. <i>Motion (2) by Ed Narain to approve the Final FY 2026 – 2027 Millage Rate and Budget. second by Robin DeLaVergne. Motion carried (2-0).</i>

SUMMARY

Topic	Highlights
IV. DISCUSSION ITEMS	
1. Executive Director Update	R. Bacon recognized the challenges staff encountered while putting together a budget that includes 5- year projections while trying to prepare for the potential passage of Amendment 3.
2. Programs Update	M. Negron updated the Committee on the following programmatic items: • Most new funding for FY2027 will be one time commitments; • The technical assistance grants for FY26 have been closed out; • The release of FY27 technical assistance grants will be on August 28, 2026.
ADJOURNMENT	The meeting adjourned at 2:47 PM

APPROVALS

Motion (1) by Ed Narain to approve the June 11, 2026 Executive Finance Committee Meeting Minutes. second by Robin DeLaVergne. Motion carried (2-0).

Motion (2) by Ed Narain to approve the Final FY 2026 – 2027 Millage Rate and Budget. second by Robin DeLaVergne. Motion carried (2-0).

READ AND APPROVED BY:

Robin DeLaVergne, CBHC Board Chair and
Executive/Finance Committee Chair

Subject: Board By-laws
Effective Date: October 1, 1990
Review Date: Annual

Last Revision: REV~~65~~
August 14, 1997
August 1, 1998
April 25, 2013
January 26, 2017
August 25, 2022
October 22, 2026

PREAMBLE

The Children's Board of Hillsborough County was established pursuant to Florida Statutes Section 125.901, as it existed prior to October 1, 1990, and has as its general purpose the provision of services to children throughout Hillsborough County as more fully set forth in said statute as it existed prior to October 1, 1990.

ARTICLE 1: MEMBERSHIP AND TERMS OF OFFICE

The governing Board of the district shall be a Board consisting of ten (10) members, including the Superintendent of Schools, a School Board member, the Regional Director of the Department of Children and Families or his/her designee, a member of the Board of County Commissioners, and a judge assigned to juvenile cases as designated by the Chief Judge. The designated judge shall sit as a voting member of the Board, except that said judge shall not vote or participate in the setting of ad valorem taxes. The other five members of the Board shall be appointed by the Governor and shall serve a four-year term.

ARTICLE 2: MEETINGS

2.1 Regular Meetings

Regular meetings of the Board shall be held at a time and place set by the Board. Election of officers shall be held at the Annual Meeting of the Board in March.

Written notice of regular meetings of the Board shall be distributed ~~forty-eight (48) hours~~ seven (7) days prior to scheduled meeting dates and accompanied by an agenda. Regularly scheduled meetings may be cancelled or rescheduled by a majority vote of the Board. Upon notification of the inability to establish a quorum the Executive Director, with guidance from the Board Chair, shall re-schedule the regular meeting date at which time a quorum may be established.

During a regular meeting of the Board, the agenda may be amended by a majority vote of the Board.

Special meetings of the Board may be called:

by the Chair;
in the Chair's absence, by the Vice-Chair;
by an approving vote of the Board.

At least seven days' written notice of a special meeting of the Board shall be given to each member, accompanied by an agenda specifying the subject(s) of the special meeting. During a special meeting the agenda may be amended by a majority vote of the Board. The date, time, and location of the special meeting shall be determined by the Chair, Vice-Chair, or Board as appropriate, and shall be ~~public~~ publicly noticed as required by law.

2.2 Public Comment

The Children's Board of Hillsborough County encourages public comment and recognizes the right of citizens to express their opinions on the governance and operation of the Children's Board. The Board also recognizes the necessity for conducting orderly meetings to accomplish the business before the Board in an efficient and effective manner.

Prior to addressing the Board, a member of the public must complete a Public Comment Sign-in Sheet ~~Request to Speak Form~~ and submit it to a Children's Board officer or staff member prior to being recognized by the Chair to address the Board. ~~Forms~~ Cards ~~should normally be completed~~ are placed at the reception desk prior to the start of the meeting.

Upon being recognized by the Chair, the member of the public should:

1. Address the Board in a concise manner with comments that are either relevant to an Agenda Item or those issues / matters the Board should consider;
2. Refrain from engaging in any politicking, personal attacks, abusive or insulting language and redundancy; and
3. Be respectful of all ~~persons~~ people attending the meeting.

An individual member of the public will be allowed up to three (3) minutes to be heard during the Public Comment portion of the Board meeting. The Chair, or a designee, shall act as the timekeeper and inform the speaker when his or her time has expired. Upon expiration of time, the speaker shall return to the audience.

2.3 Emergency Meetings

Items that require immediate action due to possible harm that may result if held until a regular or special meeting may be considered at an emergency meeting. Emergency meetings of the Board may be called:

1. by the Chair;
2. in the Chair's absence, by the Vice-Chair;
3. by the written request of four (4) members of the Board.

Twenty-four (24) hours' notice of an emergency meeting shall be given to each member of the Board; if possible, said notice is to be accompanied by an agenda specifying the subject(s) of the emergency meeting. The emergency shall be stated in the notice of the meeting. Only the subject(s) appearing on the emergency meeting agenda may be discussed at that meeting. The date, time, and location of an emergency meeting shall be determined by the Chair, Vice-Chair, or Board, as appropriate. If after reasonable diligence it is impossible to give notice to each member or because of the nature of the emergency, it is impossible to let twenty-four (24) hours' lapse before the meeting, such failure shall not affect the legality of the meeting if a quorum is in attendance, provided the emergency and the reason less than twenty-four (24) hours' notice was given are both stated by the Board before the Board takes any affirmative action on the emergency agenda.

2.4 Minutes

Minutes of each meeting shall be accurately taken, preserved, and provided to members at or before the next regular meeting. The minutes of each special or emergency meeting shall show the manner and method by which notice of the special or emergency meeting was given to each member or shall show a waiver of the notice. The minutes shall reflect how each member of the Board voted on each agenda item.

ARTICLE 3: QUORUM AND VOTING

3.1 Quorum

The presence of a majority of ~~the all~~ all members then serving on the Board shall be necessary at any meeting to constitute a quorum to transact business.

3.2 Voting

Each member shall have one vote, which may be exercised only by the member and not by proxy or by designee, except the designee of the Regional Director of the Department of Children and Families may vote in the absence of the Regional Director. Action on matters relating to amendment of these Bylaws or amendment to ~~the Board's Statement of Guiding Principles or Policies~~ may be taken only by affirmative vote of a majority of the Board. Action on matters relating to adoption of the annual program budget and annual overall agency budget may be taken only by affirmative vote of two thirds of the members of the Board. Action regarding millage rates must comply with Florida Law. Action on any other proposal or matter shall require an affirmative vote of a majority of the quorum present except as otherwise provided in these Bylaws.

ARTICLE 4: OFFICERS, ELECTIONS, AND VACANCIES

4.1 Officers

The officers of this Board shall consist of a Chair, a Vice-Chair, and a Secretary-Treasurer. Each officer shall be elected at the Annual Meeting and shall hold office for a term of one (1) year or until his or her successor is elected. No less than 30 days before the Board meeting at which officers are to be elected, the Executive Director shall solicit nominations for each officer position from all members of the Board. The Chair, Vice-Chair, and Secretary-Treasurer shall be members of the Board.

The Chair shall:

1. ~~p~~Preside at all meetings of the Board;
2. ~~a~~Appoint the Chair and Vice-Chair of all Board committees;
3. ~~s~~Serve as a voting ex-officio member of all Board committees;
4. ~~a~~Appoint ad hoc and advisory committees, the terms of which may not exceed the term of the Chair. Such authority does not prohibit the Board from appointing ad hoc and advisory committees;
5. ~~p~~Perform all other duties usually performed by a Chair;
6. ~~s~~Sign all checks.

The Vice-Chair shall:

1. ~~p~~Preside at all meetings of the Board in the absence of the Chair;
2. ~~p~~Perform such duties as are usually performed by a Vice-Chair;
3. ~~s~~Sign all checks as acting Chair when the office of the Chair is vacant;

4. **c**Countersign all checks when the office of the Secretary-Treasurer is vacant.

The Secretary-Treasurer shall:

1. **e**Ensure that minutes of each meeting are accurately recorded;
2. **e**Ensure proper custody of all Board records;
3. **e**Ensure that proper notice is given for all meetings;
4. **e**Ensure that committee reports are maintained;
5. **o**Oversee the fiscal affairs of the Board and ensure that such affairs are properly handled;
6. **c**Countersign all checks.

4.2 Vacancies

Elections to fill vacancies of any office shall be held as soon as practicable after a vacancy has occurred. Vacancies in Board membership shall be filled as soon as practicable by the appropriate appointing authority in accordance with Florida Statutes Section 125.901, as it existed prior to October 1, 1990.

4.3 Types of Committees

1. Standing: Standing committees may be established by the Board.
2. Ad Hoc and Advisory: Ad hoc committees and advisory committees may be established by the Board or the Chair.

4.4 Committee Membership

1. Standing, Ad Hoc, and Advisory Board Committees. Board committees, whether standing, ad hoc, or advisory, shall be composed of Board members. Community members may be designated as advisors to the Board or Board committees.
2. Other Standing, Ad Hoc, and Advisory Committees. Committees that are not Board committees may be composed of any combination of Board members, staff, or community members.

ARTICLE 5: FINANCE

5.1 Fiscal Year

The fiscal year of the Board shall commence October 1, and end September 30.

5.2 Budget

The Executive Director shall submit a preliminary annual budget to the Board at a designated meeting to be held no later than June 30, unless otherwise provided by majority vote of the Board eligible to vote.

No later than August 31, an annual budget shall be adopted by an approving vote of two-thirds of the members of the Board eligible to vote for consideration in the Truth in Millage (TRIM) process.

5.3 Additional Check-Signing Authority

If the office of Chair and Vice-Chair or Secretary-Treasurer is vacant, the Board member ~~whom~~who most recently held an office with signatory authority shall be considered the Acting--Chair or Acting-Secretary-Treasurer for purposes of signing or countersigning checks until the office of Chair, Vice-Chair, or Secretary-Treasurer is filled by the Board

ARTICLE 6: EXECUTIVE DIRECTOR

6.1 Employment

The Executive Director shall be employed by an approving vote of a majority of all members of the Board. The Executive Director shall be employed by written contract. The Executive Director shall serve at the pleasure of the Board and may be terminated at any time subject to the provisions of the terms of said contract.

6.2 Performance Expectations, Powers and Duties

The Executive Director's Performance Expectations shall be included in the Executive Director's employment contract and shall include the following duties:

1. Develop and submit a proposed annual budget to the Board;
2. Recommend to the Board policies which relate to the evaluation of funding requests, the monitoring of programs funded by the Board, and such other matters as may be designated by the Board;
3. Perform such other administrative duties as may normally be performed by an administrative officer; and
4. Perform such other duties as may be designated by the Board.

ARTICLE 7: CONFLICT OF INTEREST

Members of the Board shall comply with all Florida Statutes relating to conflicts of interest. Members of the Board shall, prior to voting on a funding issue that involves any program or agency in which they participate as an employee or member of the governing authority, disclose their interest in said program or agency and, if required by law, file a disclosure statement as required by law.

ARTICLE 8: RULES OF ORDER

The conduct of meetings of the Board and committees shall be governed by the current edition of Robert's Rules of Order Newly Revised. In case of conflict, these Bylaws shall prevail.

ARTICLE 9: BOARD ATTENDANCE

If a member has three consecutive absences without cause from regular Board meetings during a fiscal year, or a total of five absences without cause from regular Board meetings during a fiscal year, the Chairman, with approval of the Board, shall notify the appropriate appointing authority.

ARTICLE 10: AMENDMENTS

Amendment of these Bylaws may be proposed by any member. Members of the Board shall receive at least ten (10) days written notice prior to a meeting at which a proposed amendment is to be considered.

Subject: General Agency Operations
Effective Date: November 28, 1990
Review Date: Annual
Last Revision: REV. [98](#)
September 25, 2008
January 24, 2013
April 25, 2013
November 20, 2014
November 19, 2015
January 26, 2017
August 25, 2022
January 26, 2023
[October 22, 2026](#)

1.0 POLICIES PERTAINING TO GENERAL AGENCY OPERATIONS

1.1 Duties of the Executive Director

The duties and powers of the Executive Director shall include the development and recommendation of a strategic plan for meeting the needs of children and youth in Hillsborough County; the development and recommendation of an annual budget by category; implementation of the approved budget; the development and recommendation of Board policies; establishment of agency operating procedures; the hiring and termination of employees; the development and recommendation of a salary classification plan and fringe benefit program; maintenance of all official records; and the performance of such other duties as are normally performed by an Executive Director.

The agency's operating procedures shall require that any member of the public, not part of a scheduled program, who is on the second floor of the Children's Board building [after normal business hours](#) shall be accompanied at all times by an employee of the Children's Board. The requirement to be accompanied shall not apply to Children's Board contractors whose contract authorizes such access.

1.2 Staff Affiliation with other Agencies

No member of the Children's Board staff will serve as a Board member of any agency funded by the Children's Board, [except for situations in which the Executive Director is statutorily mandated](#). Staff may serve as non-voting consultants to such agencies for the purpose of providing technical assistance with the approval of the Executive Director of the Children's Board. Staff already serving on governing bodies of agencies which make application for funding to Children's Board will take a leave of absence until a decision is made regarding the application. If funding is approved, the staff member concerned must resign membership on the governing authority. No staff member will accept any compensation from an agency funded by the Children's Board.

1.3 Coordination with Other Children's Services Planning and Funding Agencies

Staff will make reasonable efforts to coordinate planning, funding, and evaluation activities with other appropriate planning and funding agencies so as to eliminate unnecessary duplication of services and improve the overall quality of these activities.

1.4 Technical Assistance

Staff will serve as consultants and provide technical assistance to human service agencies and community groups interested in improving, expanding, or providing new ~~C~~children's ~~S~~services in accordance with approved priorities.

1.5 Endorsements

Requests for endorsement of various activities or projects from organizations and groups will be submitted to the Executive Director or designee for consideration.

~~Requests for endorsement of various activities, or projects, or legislation from organizations and groups will be submitted to the Board for its consideration. In the event the deadline established by the organization requesting the endorsement occurs after the Board meeting materials have been finalized for Board agenda preparation occurs before the endorsement must be given, the Executive Director may provide a staff endorsement, if appropriate.~~

~~Any request for endorsement concerning a proposed State or Federal tax increase or decrease should be submitted to each Board Member in writing at least 30 days prior to the Board meeting at which the request will be considered for action. Only tax increase or decrease proposals/legislation that would potentially have a direct impact on the Children's Board of Hillsborough County shall be considered for endorsement.~~

1.6 Universal Access to Children's Board Funded Services and Resources

Services and resources funded by the Children's Board are available to all families and children who are eligible for services and resources as determined by the funded agency's eligibility and admission criteria.

1.7 Budget Modifications

Provider Program Funding

The Board will approve the allocation of Children's Board funds to each eligible agency upon recommendation of the Executive Director. At the request of a funded agency, the Executive Director may adjust the line items of program budgets of funded agencies, including transfer of funds between programs operated by the same agency, and provided such transfer does not increase the aggregate allocation to the agency approved by the Board.

Children's Board Budget

The Executive Director may adjust the categories of the Children's Board administrative budget (Personnel, Fringe Benefits, Operating Expenses, and Capital Outlay), provided such action does not increase the aggregate administrative budget previously approved by the Board and, pursuant to Section 189.418(6), Florida Statutes, such amendments will be presented for approval to the Children's Board. The budget amendment must be adopted by Resolution.

1.8 Withholding of Reimbursement

The Executive Director is authorized to withhold reimbursement to funded agencies, vendors, or contractors for failure to comply with any general or special condition as stated in the contract, and for any other reason believed appropriate, after consultation with one or more Board members, and concurrence of the most available senior Board officer (Chair, Vice Chair, Treasurer, or Secretary in that order). Any such withholding of reimbursement will be reported at the next Board meeting. Reimbursement may resume after the agency, vendor, or contractor has met such conditions as the Executive Director and the senior Board officer have has approved. Notice of this action will be reported at the next meeting.

1.9 Direct Administration of Programs

The Children's Board will generally limit any ~~directly administered~~ directly administered program efforts to demonstration projects which, if successful and continued beyond the demonstration period, will be transferred to a service provider. Staff will consider contracting with a service provider before recommending that the Children's Board directly undertake the project.

1.10 General Conditions

The General Terms and Conditions contained in standard agency contracts are regularly reviewed and approved by the Board attorney. ~~are also Board approved policies.~~ The extent and scope of the Program Monitoring described in the General

Terms and Conditions has been determined as a planning rather than an operational level decision.

1.11 Fiscal Year

The Children's Board fiscal year will be October 1st through September 30th.

1.12 Funded Agency Budgets

The Children's Board requires a total program budget showing all revenues and expenditures for the program from each funded agency. Any additional Children's Board funds authorized for specific line items as a result of a budget or contract amendment may not be expended unless all other sources of revenues as indicated in the original program budget are exhausted.

The Children's Board funds allocated to a funded agency that are not expended by the end of the contract term will revert to the Children's Board, unless otherwise negotiated between the Children's Board and the funded agency

1.13 Audit Requirements

The Agreement between the Children's Board and Funded Agencies

The Agreement between the Children's Board and funded agencies states that for any funded agency's fiscal year ending during the term of the Agreement and for any fiscal year during which revenues or expenditures are recognized by the provider for the program covered by the Agreement, the provider will submit to the Children's Board (within 180 days after the close of the provider's fiscal year) year-end audited financial statements and any related management letters, any related communications or reports on internal control, and any related reports on compliance with laws and regulations for all contracts over six (6) months.

A Review of the Provider Agency's Financial Statements

A review of the provider agency's financial statements is acceptable for provider agencies with a current fiscal year budget of less than \$300,000.

Newly Funded Agencies without Audits or Reviews

For provider agencies who have not previously received Children's Board funding and who do not have audited or reviewed financial statements, the Children's Board staff may conduct a review of such provider agency's fiscal capacity during the first quarter of the contract period **unless the contract period is for less than six (6) months and therefore not required**. ~~The Children's Board staff will require that the provider agency put in place a written audit preparation process that includes at least the following items:~~

- ~~• Preparation of monthly financial statements~~

- ~~General ledger (reconciled)~~
- ~~Source documents (checks, reconciled bank statements)~~

~~The written audit preparation process shall be subject to review and written approval by the Children's Board staff.~~

An Audit or Review

An audit or review (depending on the total agency budget amount for such newly funded agencies) must be completed by the end of the contract period.

Failure to Submit Audits or Reviews

The approval of the Executive Committee of the Children's Board shall be required to continue payments under the Agreement to any provider who has not furnished the Children's Board with an acceptable audit or review report within 180 days after the close of the provider's fiscal year or before the end of the contract period in the case of newly funded agencies who lack prior audits or reviews as described in "Newly Funded Agencies Without Audits or Reviews" above.

1.14 Implementation by the Executive Director of Expenditures Approved by the Board

General Expenditure Authorization

The Board hereby authorizes the expenditure of Children's Board funds in single amounts not to exceed \$75,000, if the Executive Director determines that the request for each such expenditure meets the following conditions:

1. The funds are available in the budget;
2. If the request is for programmatic services;
 - The request has been evaluated and found by Children's Board staff to meet the established funding requirements applicable to similar projects;
 - The scope of service is consistent with the current Board-approved Business and Funding Plans;
 - The provider is chosen according to the CBHC standard selection process;
 - ~~The standard~~An appropriate contract is used.

Additional Expenditure Authorizations.

1. The Executive Director is authorized to approve expenditures up to \$75,000;
 1. In the absence of the Executive Director a Senior Staff member may authorize expenditures not to exceed \$15,000 with notification as soon as practical to the Executive Director;
 2. Department Managers may authorize expenditures not to exceed \$5,000 with notification as soon as practical to Senior Staff supervising said department;
2. Approval of expenditures that do not meet the above conditions must be approved by the full Board, except in emergency situations as determined by the Executive Director, with notification to the Board Chair as soon as practicable and in their absence a member of the Executive Committee.

Procurement of Services or Products to Support CBHC Operations

There are ~~four~~ three methods of procurement:

1. ~~The first is e~~Competitive purchasing;
2. ~~The second is P~~purchasing exempt from the competitive process, or sole source procurement;
- 2.3. Purchasing using Purchasing Agreements
- 3.4. ~~The third is s~~State of emergency expenditures.

At each monthly CBHC Board meeting, a complete list of all contracts signed by the Executive Director for the preceding month shall be included in the Board meeting materials.

Subject: Funding of Community Organizations
Effective Date: November 28, 1990
Review Date: Annual
Last Revision: REV.8
September 25, 2008
January 24, 2013
April 25, 2013
November 20, 2014
November 19, 2015
January 26, 2017
August 7, 2019
October 22, 2026

1.0 POLICIES PERTAINING TO FUNDING OF COMMUNITY ORGANIZATIONS

1.1 Mission

The mission of the Children's Board is "The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County." The Board recognizes its responsibility to address the needs of children and their families comprehensively while maintaining a special focus on prevention, early intervention, and neighborhood-oriented approaches. The Board achieves its mission through a variety of staff-directed functions including planning, community development, resource development, coordination, research, advocacy, training, technical assistance, evaluation, communications, and funding. The Board undertakes this mission in an integrated, cooperative manner involving coalitions of community organizations, groups, and individuals.

1.2 Funding Eligibility

Applicants eligible for Children's Board funding generally include ~~corporations for operational services~~, not-for-profit corporations, and governmental organizations for the planning and provision of services to the children and families of Hillsborough County.

By statute Section 125.901, Florida Statutes, as it existed prior to October 1, 1990, the Board will not provide funding to programs or agencies that are under the exclusive jurisdiction of the School District of Hillsborough County. However, the Board may fund services through other organizations which are coordinated with and complement the services provided by the School District of Hillsborough County, and such services may be provided on sites owned or administered by the School District of Hillsborough County.

Funding may be provided for programs through faith-based or religious organizations if the program serves a secular purpose, if the principal or primary effect of the program is one that neither advances nor inhibits religion, and if the program does not foster an

excessive government entanglement with religion. Additionally, the program must not require worship or religious instruction activities as a condition of participation. While each program should be evaluated for compliance with current law, funds provided directly to a broad class of individuals and where such funds reach religious institutions only by way of the deliberate choices of numerous individuals, such programs will not be automatically prohibited.

All agencies funded by the Children's Board will be required to meet the same high level of professional standards and quality assurance measures.

1.3 Special Funding Parameters

Children's Board CBHC funding or resources shall not be used to replace funding for activities for which other local, state, or federal governmental agencies are obligated by statute, administrative rule, or local ordinance to pay, except in the following instances:

1. The Board will consider ~~funding of~~ health services (limited to prenatal care, substance abuse prevention and early intervention, and other services of a preventive nature) provided that a determination has been made by the Executive Director that these services cannot be funded through other agencies established to provide them. In those cases where the Board may fund such services, a plan to obtain funding from other appropriate sources at the earliest possible time will be formulated by the provider agency and approved by the Board.
2. The Board will not fund academic and recreational activities unless a determination has been made that these services cannot be funded through other agencies established to provide them. In those cases where the Board may fund such services, a plan to obtain funding from other appropriate sources at the earliest possible time will be formulated by the provider agency and approved by the Board.
3. The Board will not provide programmatic funding for real property acquisition or building construction. Certain exceptions may exist under extenuating circumstances as determined by the Executive Director and ~~for~~ Board of Directors.
4. Other funding sources are not available; and the agency requesting the funding would be unable to carry out its contracted obligations to the Board.

—Agencies applying to or funded by the Children's Board may not reduce or redirect funding from another source either in anticipation of, or as a consequence of, receiving funding from the Children's Board without the prior approval of the Board. However, the Children's Board encourages funded programs to develop other sources of funding from both public and private revenues, including corporate support and individual contributions.

~~0. In recognition of overall reduced resources and increased requests to federal, state and local sources of funding, the Children's Board encourages funders to maintain and continue their support of needed services to children and families.~~

1.4 Program Funding Categories

There are ~~three~~four Program Funding Categories:

Program Funds;
Match ~~and Leveraged Investment~~ Funds;
~~Leveraged Investment Funds;~~ and
Technical Assistance Funds.

1. Program Funds. The Children's Board will place high priority ~~in on~~ funding programs which provide county-wide promotion and prevention and neighborhood-based services.
2. Match Funds and Leveraged Investments. Match Funds are used to leverage investments to better support services ~~to for~~ children of all ages and their families. This category of funding has been established to support agencies that have multiple clients and sources of revenue and to encourage agencies in Hillsborough County to apply for funds from other sources including local, state, and federal government and private funds.
3. Technical Assistance Funds. The purpose of ~~the~~ Technical Assistance Funds ~~s~~ is to build the capacity and expertise of community organizations that serve children.

1.5 Emerging Community Needs Funding

The purpose of the Emerging Community Needs funding policy is to guide the review and response of the Children's Board to emerging community needs.

The Criteria ~~-~~ Not-for-profit corporations or governmental organizations may apply or be identified to receive funding to address emerging needs according to the following criteria:

- The emerging need could not be reasonably anticipated prior to the adoption of the annual Children's Board~~CBHC~~ budget;
- The emerging need addresses Children's Board strategic goals and shall be time-limited to 18 months in duration.

1.6 Emergency Funding Requests

The purpose of the Emergency Funding policy is to guide the Children's Board's response ~~of the Children's Board~~ to agencies who request funding to meet unforeseen and/or catastrophic circumstances that negatively affect services for children and families in Hillsborough County.

After evaluation, the ~~ED~~ Executive Director will recommend to the Board the appropriate course of action.

1.8 Board Funding Recommendations

Staff will prepare written recommendations ~~to~~for the Board regarding proposed funding. Board members requiring additional information regarding a proposed funding request will contact the Executive Director for such information prior to the Board meeting, at which the recommendation will be acted upon. At the Board meeting where funding recommendations are scheduled for action, any agency or person affected by a recommendation will be given an opportunity to speak, subject to reasonable time restrictions to avoid duplicate comments and reasonable accommodations accommodation to obtain the comments of all wishing to address the Board.

1.9 Annual Business and Funding Plan

Staff will develop an Annual Business and Funding Plan, which will identify specific Children's Board funding priorities. The plan will also identify a specific process for funding review and criteria for rating and prioritizing applications received.

1.10 Prohibitions on Use of Former Employees and Board Members

The following prohibitions apply to the use or involvement of former Children's Board ~~CBHC~~ employees and Board members:

For a period of two years from the date the person ceased his/her employment or Board member duties with the Children's Board ~~CBHC~~, the Children's Board ~~CBHC~~ will not award a consulting or services contract to any former Board member, or any former employee.